



# Socrates Preparatory School Student Handbook

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Socrates Preparatory School

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# Mission, Vision & Belief Statements

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## Our Mission

Our mission is to cultivate an environment of academic and social excellence that inspires students to unearth their unique gifts in order to become exceptional leaders.

## Our Vision

Instilling the value of lifelong learning to foster a sense of innovation and contribution to a globally competitive, knowledge-based citizenry, Socrates Preparatory School places self-enrichment and character-building at the core of our creed: Loyalty, Trust, Honor, & Achievement.

## Our Beliefs

To promote self-discovery, self-respect, respect of all things and all people, academic challenge, curiosity, passion, creativity, community involvement, and global awareness; and to guide and mentor students to help them meet and exceed their fullest potential as unique individuals in a secure, nurturing, and stimulating environment where they can grow and mature socially, emotionally, physically, and intellectually.

# Learning Environment & Code of Conduct

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Socrates Preparatory School is committed to providing a healthy learning and working environment by promoting respect, trust, loyalty, honor, civility, safety, responsible citizenship and academic excellence and achievement. A positive school climate exists when all members of the school community feel safe, comfortable, supported, respected, and accepted.

The Socrates Preparatory School Code of Conduct as outlined in this School Handbook has been developed in accordance with Socrates Preparatory School's policies and state and federal law. The Socrates Preparatory School Code of Conduct also reflects the values and expectations of our school community.

The standards of behavior outlined in Socrates Preparatory School's Code of Conduct shall apply to all members of the school community including students, parents/guardians, family members, teachers, staff, administrators, directors, officers, volunteers, and visitors:

- on school property;
- while traveling in vehicles that are owned by Socrates Preparatory faculty, staff, administrators, board members, or volunteers;
- during school activities;
- during off-site school-sponsored activities; and
- when engaging in an activity that has an impact on the school and the community at large.

## Standards of Behavior

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All members of the school community are expected to:

- respect and comply with school rules and regulations and all applicable federal, state and municipal laws;
- demonstrate honesty, trust, loyalty, and integrity;
- respect differences in people, their ideas and their opinions;
- treat one another with dignity and respect at all times, especially when there is a disagreement;
- respect and treat others fairly, regardless of their race, ancestry, color, ethnic origin, citizenship, gender, gender identity, family status, sexual orientation, creed (faith), socio-economic status, age, and disability;
- respect the rights of others;
- show proper care and regard for school property and the property of others;
- take appropriate measures to help those in need;
- respect persons who are in positions of authority;
- respect the needs of others in an environment of learning and teaching.

# Discipline Policy

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Socrates Preparatory School's discipline and behavior policies are complementary and founded on progressive discipline techniques. Progressive discipline is a whole-school approach that utilizes a continuum of prevention, intervention, support, and teaching of civic responsibilities and ethics.

The goal is to address inappropriate student behavior and to build upon acts that promote positive behaviors. Socrates Preparatory School utilizes a range of learning opportunities and school wide community support for reinforcing positive behavior and helping students make good choices toward becoming accomplished citizens and leaders.

Discipline Interventions and Socrates Preparatory School's Behavioral Policy are explained in more detail in [Appendix A](#).

## Attendance

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Students are expected to be at school and in each class on time every day. If a student is absent, parent/guardian is expected to notify the office by calling 321-422-0825 and/or emailing [salma.hatoum@socprep.org](mailto:salma.hatoum@socprep.org) no later than 8:00 am (leaving a message if call is not answered). For the absence, tardy or early departure to be considered excused, the parent must provide a note explaining the absence in a timely manner.

Students are to remain in their classrooms for the entire period unless instructed differently by their teacher or an administrator. Attendance on field trips, exhibitions and school events organized on school days is required for all students. Attendance at all other special events and activities on non-school days is expected, but not required of all students.

Socrates Preparatory School follows the following Florida State law regarding student attendance and instructional hours:

6A-1.09512 Equivalent Minimum School Term for Compulsory Attendance Purposes.

Any child of compulsory school attendance age, who is enrolled in a non-public school pursuant to section 1002.42, F.S., shall be deemed to be in compliance with the compulsory attendance requirements of section 1003.21(1)(a), F.S., provided the child maintains regular attendance during the entire school term of either:

(1) One hundred eighty (180) actual school days determined as prescribed by section 1011.60(2), F.S., or  
(2) A minimum of one hundred seventy (170) actual school days and the hourly equivalent of one hundred eighty (180) actual school days, determined as prescribed below:

(a) Kindergarten: Five hundred forty (540) net instructional hours.

(b) Grades 1-3: Seven hundred twenty (720) net instructional hours.

© Grades 4-12: Nine hundred (900) net instructional hours.

Rulemaking Authority 1001.02, 1011.60(2) FS. Law Implemented 1002.42, 1003.21, 1011.60 FS.

History—New 4-21-80, Formerly 6A-1.9512.

Refer to [Appendix B – Attendance Policy](#) for more specific information.

# Bell Schedule

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Students are given ample time to transition between classes; therefore they are expected to be in class and ready to work according to the bell schedule. Please refer to [Appendix C](#) for the current academic year's Bell Schedule.

# Early Dismissal / Early Pick Up

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During the regular school day, no student is to leave campus without permission. Students who are to be picked up prior to dismissal must be signed out at the Administrative Office by a parent/guardian or an individual authorized for pick-up (as designated in TADS on the Student Emergency Form), and may be asked to provide identification.

Every effort should be made to schedule appointments outside of school hours. However, Socrates Preparatory School realizes there may be instances when that is not possible. A signed note or an email from the parent/guardian notifying the school of early pick up must be presented to the Administrative Office by 8:30 am of the day the early pick up will occur.

In the event of early pick-up, students are responsible for completing and abiding by deadlines set for all academic work missed. Whenever possible, assignments should be completed in advance if a known absence from class is anticipated.

In the event of a serious illness such as fever, vomiting, injury, etc., every attempt will be made to notify the parents. If these efforts are not successful, the student will be transported by ambulance to the hospital if deemed necessary. It is critical to keep Socrates Preparatory School updated with any changes to the student and/or parent contact information. Please send all changes to [salma.hatoum@socprep.org](mailto:salma.hatoum@socprep.org) via email.

Socrates Preparatory School has identified days on the Annual Academic Calendar as Early Dismissal days. On these days, there will be no school personnel on campus to supervise students. Therefore, ALL students must be picked up by 1:00 pm.

# Pick-up Policy

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Students must be picked up by 3:15 PM (2:15 PM on Wednesdays only). A grace period of 15 minutes is given as a courtesy of Socrates Preparatory School. Therefore, students must be picked up no later than 3:30 PM (2:30 PM on Wednesdays only). Students who are not picked up by 3:30 PM (2:30 PM on Wednesdays) will be sent to the office where an attempt will be made to contact parent.

# School Closings

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Because our school is located on the boundary between Orange and Seminole Counties, Socrates Preparatory School follows all emergency and closure advisories for both counties. If **either** of the counties' schools are closed, then Socrates Preparatory School will also be closed.

We also recognize that some of our students and staff travel to our school from surrounding counties such as Volusia, Osceola and others. Should your county issue a closure or other emergency warnings, we urge you to heed that warning and exercise your best judgment on whether or not you wish to travel to school on those days. If your child is not attending school that day, please notify the school no later than 8:00 AM by calling 321-422-0825. Students and staff will not be penalized for absences due to abiding by emergency warnings issued in the counties where they reside.

If conditions permit, closure updates will be posted on our website and Facebook page. Emails and/or text alerts will also be sent to all parents and students when possible.

# Dress Code Policy

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Students and faculty at Socrates Preparatory School are expected to present themselves in a professional and respectful manner, and to dress accordingly.

All students may wear school appropriate attire of their choosing as long as it follows the guidelines described here and does not fall into the category of "inappropriate dress".

Attire which would be deemed inappropriate for wear at school or at school-sponsored activities includes, but is not limited to, clothing items that reflect or represent any of the following:

- Language and/or any representation on attire that indicates gang affiliation
- Attire that depicts violence, profanity, racial or gender discrimination or discrimination of any kind whatsoever
- Attire depicting products or slogans related to alcohol or drugs, including tobacco products
- Attire that contains any graphic or profane language or images
- Attire that in any way demeans an identifiable individual or group

In addition to the above, please note the following guidelines for selecting appropriate school attire:

- Shorts worn at the natural waist, must fully cover the wearer's bottom PLUS have a 3 inch inseam and an additional 3 inches of fabric past the bottom
- When wearing skirts or dresses, shorts must be worn underneath
- No visible skin above mid-thigh (such as when wearing ripped jeans, etc.)
- No visible undergarments
- Student's torso should be fully covered, even when arms are extended
- No pajamas except on days set aside as special "pajama days"



- Leggings are ok as long as worn with a top/shirt that fully covers the wearer's bottom
- Tank tops are ok as long as the straps measure at least 2-finger widths across
  - If straps are narrower, then a sweater or jacket must be worn on top
- Shoes should be closed-toe and remain on at all times
- No slippers

### **Spirit Shirts**

Wednesdays and Fridays are Spirit Days at SocPrep and all students are encouraged to wear a Spirit shirt of their choice. These shirts can be purchased at our [Online merchandise store](#). There are many styles, colors and logos to choose from.

Also, during all Socrates Preparatory School field trips, events, exhibitions and other specified activities, students will be required to wear a school Spirit shirt unless otherwise specified. For the 2023-2024 school year, we are asking all students to purchase from our online merchandise store (see link above) a royal blue tie dye shirt with the logo of your choice. These shirts are available in Youth and Men's sizes only, but will also fit our girls. Having everyone purchase the same color shirt will help to quickly identify our group members when we are on field trips or other events where the crowd may be mixed.

## **Lockers and Locks**

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Students are given the option of using a Socrates Prep locker, but are not required to do so. All lockers assigned to students remain the property of Socrates Preparatory School. They are not private property, and at no time does the school relinquish its exclusive control of its lockers.

Students can only store their own belongings in their assigned locker, and students may not trade lockers with each other at any time. A student cannot place his/her belongings in a locker which is not assigned to him/her. Any student who is found using a locker other than the one assigned to him/her, or who allows his/her locker to be used to store another student's belongings, is subject to having the locker immediately taken away.

Lockers are to be used to store only school supplies and personal items necessary for use at school. Lockers shall not be used to store items which cause an interference with school purposes or that violate school rules. No food products are allowed in any locker overnight to avoid rodent and insect infestation. Lockers are not burglar proof and students should not leave valuables such as money or expensive personal property in the lockers.

Students must keep their possessions only in their assigned lockers and are responsible for any assigned school property in their lockers. Posters, stickers, mirrors, hooks or any other types of **permanent** decorations are not allowed inside or outside of the locker. Removable magnets, decorations and shelves will be allowed.

Students are responsible to keep their lockers clean and organized.

Socrates Preparatory School reserves the right to proceed with necessary steps should a locker search be

deemed necessary with probable cause.

Combination style locks owned by Socrates Preparatory School will be assigned with each locker. The school office will maintain a master list of combinations, and Socrates Preparatory School shall retain access to all student lockers. Students wishing to use their own lock may do so once they have provided the school the combination and/or the key to the lock. Students are solely responsible for the contents of their lockers and should not give out the combination of their assigned lock to other students.

The Socrates Preparatory School Principal or his/her designee shall have custody of all combinations to all lockers or locks. It is each student's responsibility to ensure the lock is secured appropriately after closing the locker and to report to the school office any incident in which locks and/or lockers have been tampered with.

# Tuition and Re-enrollment

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All parents must register their student(s) for re-enrollment. All re-enrollment documentation, re-enrollment fees and curriculum fees must be received via our online processing website, TADS, by the early February deadline (communicated to all parents via email) in order to reserve a space for the next academic year and to qualify for the reduced re-enrollment fee. A breakdown of tuition and fees are as follows:

- Annual Tuition \$12,950 G1-5
- Annual Tuition \$13,950 G6-8
- Annual Tuition \$14,950 G9-12
- \$250 Enrollment Fee (non-refundable)
- \$950 Curriculum Fee (Grades 1-12)

After the February deadline, available classroom space may be filled with new students, and Socrates Preparatory School may not have space available for returning students. If, after the February deadline, classroom space is available and current students who have not yet re-enrolled wish to re-enroll, they will be subject to the full Enrollment Fee of \$250 along with the corresponding \$950 Curriculum Fee due immediately upon re-enrollment and completion of all documentation on the TADS website.

# Homebound Students

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In the event a Socrates Preparatory School student becomes homebound (or hospitalized) due to illness or other reason, tuition obligations remain in effect for that student. Tuition obligations remain as per the enrollment contract.

# Unpaid Tuition

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For students to continue their enrollment in Socrates Preparatory School and to receive Report Cards and/or Transcripts, regular payments must be made. Where any payment on an account is in default for more than 60 days, Socrates Preparatory School may require the student to withdraw from classes until satisfactory arrangements are made. Transcripts and any other student record will not be released until all fees and payments owed to Socrates Preparatory are satisfied.

# Student Academics

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Our goal as educators at Socrates Preparatory School is to guide students so they can meet their fullest potential — emotionally, intellectually, physically and socially. We never forget that each child has his or her own strengths and challenges. We strive to create a safe environment that promotes academic rigor, curiosity and creativity, while encouraging personal discovery, self-esteem, community involvement, global awareness and respect for all things and all people.

Socrates Preparatory School creates a student-centered environment of exploration and education which fuels the students' curiosity and ignites their interest and motivation. Our unique curriculum combines traditional Socratic teaching with modern technology-based instructional methods to challenge our students to use higher order cognitive skills and multiple-intelligences. Our approach to learning allows our students to reach their potential and attain the skills and knowledge needed to meet the challenges of today's rapidly-changing world.

## Homework / Assignments

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At Socrates Preparatory School, we use HOMEWORK and ASSIGNMENTS to enrich and reinforce learning objectives. We do not believe in homework or classwork as “busy” work. There is an expected 15-20 minutes nightly homework for both Math and English. Our teachers closely monitor students in order to personalize assignments to meet learning goals. Because we utilize homework and assignments in this way, work that is turned in late loses effectiveness. For that reason, teachers have the discretion to enforce a LATE WORK policy for each day beyond the expected completion date.

Specific student accommodations are taken into consideration when determining expected completion dates. Please see individual teacher syllabus for detailed information on how they choose to enforce this policy in their classroom.

In order to determine learning strategies and specific accommodations, each student is assessed and continuously monitored to ensure academic and social progress. Our Student Services Specialist works collaboratively with the teachers and parents of each student to determine the optimal academic path to achieve growth and future success. Part of this process at Socrates Preparatory School is creating a live “Student Snapshot” document that captures all pertinent academic, social and behavioral information on the student, including personalized accommodations and learning goals. This document is shared with each student's teachers and is continuously updated to help guide learning goals and student progress.

It is the parent's responsibility to share all previous and ongoing external student academic, social, and behavioral documentation (evaluations, transcripts, behavioral records, specific accommodations, and any and all pertinent information) with Socrates Preparatory School. Withholding information deemed necessary by Socrates Preparatory School for the success of a student's educational plan, may jeopardize a student's admission or continued enrollment at Socrates Preparatory School.

Daily preparation for classes includes review, study, and written work. Students are expected to devote

adequate time to home study. It is the responsibility of the student to make up work missed during an absence whether or not the absence is excused. Students are required to bring all necessary materials to each class each day, including a fully charged laptop computer that is in good working order.

## Progress Monitoring

Socrates Preparatory School embraces a personalized and authentic ‘whole child’ approach to learning and assessment. Our philosophy is to empower students to reflect on their own learning and growing experiences. Students are mentored to use failures, challenges, successes, and personal goals to guide the path to self-improvement. Socrates employs a spectrum of methods to guide student assessment. These methods fall within the following two categories: formative (ongoing) such as class discussion, observations, quizzes, and summative (cumulative and/or standardized) such as quarterly projects, end of unit tests, reflective portfolios. The following assessments fall within these categories: Discussion, Anecdotal, Projects, Observations, Interviews, Tests, Quizzes, and Reflective Portfolios, MAP Growth test, ACT, SAT, SAT Subject, PSAT, PERT.

## Grading and Report Cards

Academic grades are recorded in letters for grades 4-12.

A+	95 – 100	Exhibits exceptional mastery of the subject matter
A	90 – 94	Exhibits thorough mastery of the subject matter
B+	85 – 89	Demonstrates good command of the subject matter
B	80 – 84	Demonstrates command of the subject matter
C+	75 – 79	Demonstrates adequate comprehension of the subject matter
C	70 – 74	Demonstrates basic comprehension of the subject matter
D+	65 – 69	Exhibits some basic knowledge of the subject matter; however, falls short of basic comprehension. <b>No credit awarded.</b>
D	60 – 64	Exhibits a little knowledge of the subject matter; however, falls short of adequate comprehension. <b>No credit awarded.</b>
F	0 – 59	Does not exhibit acceptable level of comprehension of the subject matter. <b>No credit awarded.</b>
I	Incomplete	Incomplete coursework; unable to assess level of comprehension. <b>No credit awarded.</b>

For grades 1-3, a numerical recording system is used to report progress.

4	95 –	Exemplary mastery of the subject matter. <b>Above grade level.</b>
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	100	
3	80 – 94	Accomplished mastery of the subject matter. <b>On grade level.</b>
2	70 – 79	Developing knowledge of the subject matter. <b>Making progress toward grade level.</b>
1	0 – 69	Beginning comprehension of the subject matter. <b>Needs support at school and at home to meet grade level expectations.</b>

Interim Progress Reports are available electronically on Educate ([tads.educate.com](https://tads.educate.com)) approximately one week after the end of each academic quarter. A Report Card for all work performed during the first half of the year is issued at the conclusion of Semester 1. A Final Report Card will be issued at the end of the school year which details final averages for Semesters 1 and 2. Grades for individual assignments and current averages for each class (based on assignments completed at that time) are available electronically on Educate throughout the year. Parents and students are encouraged to review grades regularly to assess ongoing progress.

While numerical grades and Report Cards provide an ongoing assessment of a student's performance, the faculty and administrators at Socrates Preparatory School realize that grades (especially those earned at the beginning of the academic year) may not always adequately reflect a student's comprehension and mastery of a subject at the end of the year. The ultimate goal for each student is mastery of the subject matter by the end of the year.

## Standardized Assessments & Accommodations

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All students are required, by the terms of our accreditation, to take a standardized test annually. Therefore, we administer the MAP Growth Test on our campus to students in grades 1-12 twice each academic year – in October and again in April. Special accommodations for this assessment are based on the accommodations on the Student Snapshot. Should a parent require accommodations not shared with the school via an IEP or a psychological evaluation, it is the responsibility of the parent to communicate those wishes to Socrates Prep's Administration in a timely manner.

Students in grades 11 and 12 may select between the PSAT/NMSQT (11th grade), ACT, SAT, PERT or the MAP Growth exams to meet the standardized assessment requirement. The Student Services Specialist will work with the student and parents to determine the best exam to take based upon their post-graduate path.

Please be aware that the cost of pre-College testing (such as PSAT, ACT, SAT, CLEP, AP and PERT) is not included in the student's tuition and fees, and is the responsibility of the parent to either direct pay, or to reimburse Socrates Prep via a TADS invoice. Furthermore, registration and all other arrangements associated with the testing are the responsibility of student/parent.

It is the **parent's responsibility** to contact the College Board or the desired testing organization to request any required accommodations for the student's testing. When contacting the College Board, parents must state the specific nature of the requested accommodations and provide any necessary documentation the College Board requests. Please be advised that the College Board and other testing organizations do not always match the accommodations a student receives from the school. The parent is also responsible for keeping Socrates Preparatory School's Student Services Specialist informed (in writing via email) of all communication with the College Board and/or other testing organizations as it is occurring. This process often requires many months to complete. Therefore, if the student will be taking any of these exams during this school year, and the parent plans to request testing accommodations for them, it is **REQUIRED** that they begin the process (including written email notification to Socrates Preparatory School) no later than the first business day in September.

Students in grades 9 through 11 may be encouraged to take the PSAT. The Student Services Specialist at Socrates Prep will contact parents via email at the beginning of the year (September) with information on the PSAT. Parent/Student is expected to answer the email stating their intention to take the exam or not. All students are **NOT** required to take the exam. Taking the PSAT exam earlier than 11th grade is an academic choice only. PSAT exam scores are used by reputable colleges to scout for academic talent. Therefore, we encourage any student who may be ready to take the PSAT early, to take the opportunity to do so.

The PSAT is administered through the College Board, and is typically taken during a student's junior year, which is the only time when the scores may qualify the student for a National Merit Scholarship. A fee is charged by the College Board for each exam taken by a student. Please be aware that the cost of the PSAT exam and any fees associated with PSAT testing, are the responsibility of the student/parent and are not included in the student's annual fees and tuition. A current schedule of PSAT exams and associated fees is available at [College Board](#).

## **AP and Honors Courses**

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Upon request and based on availability, students (with parent permission) may request to take a course for AP credit. Notification of desire to take a course for AP credit **MUST** be made during the summer prior to the school year. Students taking an AP (Advanced Placement) course will be eligible to take the AP exam at the end of the school year. AP exams are administered through the College Board, and a fee is charged by the College Board for each exam taken by a student. Please be aware that the cost of the AP exam and any fees associated with AP testing, are the responsibility of the student/parent and are not included in the student's annual fees and tuition. A current schedule of AP exams and associated fees is available at [College Board](#).

It is the parent's responsibility to contact the AP College Board to request any required accommodations for the student's testing. When contacting the College Board, parents must state the specific nature of the requested accommodations and provide any necessary documentation the College Board requests. Please be advised that the College Board does not always match the accommodations a student receives from the school. The parent is also responsible for keeping Socrates Preparatory School's Student Services Specialist informed (in writing via email) of all communication with the AP College Board as it is occurring. This process often requires many months to complete. Therefore, if the student will be taking an AP exam

during this school year, and the parent plans to request testing accommodations for them, it is **REQUIRED** that they begin the process (including written email notification to Socrates Preparatory School) no later than the first business day in September in order to ensure adequate time to work through the process.

Upon request by the student and their parent, Socrates Preparatory School offers HONORS level courses at the High School level. The Student Services Specialist works closely with students, parents and faculty to determine whether students are ready to undertake high level courses designed to meet and exceed undergraduate college level curriculum and student achievement expectations. Honors credit may be earned by completing enrichment assignments and/or projects to demonstrate students' higher level of understanding of material.

## **Dual Enrollment Courses**

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Students wishing to take upper level classes that are not offered at Socrates Preparatory School have the option of dual enrollment through Seminole State College or the University of Central Florida. Dual enrollment allows students to enroll in postsecondary courses and receive both Honors-level high school as well as postsecondary credit.

If students elect to participate in dual enrollment, additional tuition costs and enrollment fees associated with the course are the responsibility of the parents and are not included in Socrates Preparatory School fees and tuition. All associated tuition and fees must be paid to Socrates Preparatory School upon registration for the dual enrollment course. Additional information is available from the Socrates Preparatory School Student Services Specialist. It is the responsibility of the parent and student to inform Socrates Prep in writing via email of their intention to enroll in dual enrollment courses in a timely manner. It is further the responsibility of the parent and student to keep up with deadlines and other requirements associated with dual enrollment for each term.

Students must provide their own transportation to classes NOT administered virtually. While every effort will be made by Socrates Preparatory School to accommodate a student's schedule to permit dual enrollment, there may be instances when accommodations cannot be made.

## **Classes through Florida Virtual School (FLVS)**

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The Florida Department of Education currently requires that all public and private high school students take a minimum of one class online prior to graduation. A common and convenient way to do this is through FLVS. The credit hours earned through FLVS count toward graduation from Socrates Preparatory School if the course is approved for high school credit by FLVS and does not duplicate classes previously taken for credit at Socrates Preparatory School or a previous school. Course descriptions, objectives, prerequisites and requirements are specified by FLVS and are available on their website at <https://flvs.net/home>. Work assignments and grades are provided by FLVS certified teachers, not the teachers at Socrates Preparatory School. It is the student's responsibility to keep themselves on task and to complete any associated assignments, tests, etc. and submit them to FLVS.



Students at Socrates Preparatory School may choose to take additional FLVS courses up to a maximum of three courses equivalent to 3 credits annually and only two credits annually for students on the Florida Tax Credit (FTC) scholarships. Any additional courses a student wishes to take for credit at Socrates Preparatory School require special permission from the Director of Socrates Preparatory School. It is the responsibility of the parent and student to inform Socrates Prep in writing via email of their intention to enroll in FLVS courses during the summer prior to the school year. It is further the responsibility of the parent and student to keep up with deadlines and other requirements associated with FLVS for each term.

Please be aware that parents must provide Proof of Residency to FLVS before the student will be placed in a class. Also, students receiving the scholarships FES-EO or FES-UA will be required to pay for their FLVS course(s) unless other arrangements have been made with Socrates Prep administration.

While every effort will be made by Socrates Preparatory School to accommodate a student's schedule regarding FLVS courses, there may be instances when accommodations cannot be made.

## Academic Honors

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### Honor Roll

- To qualify for Honor Roll, students must maintain a GPA greater than 3.8 unweighted or have no more than 1 B in core subjects for the year.
- To qualify for the High Honor Roll, students must maintain a GPA of 4.0 unweighted or have all A's in core subjects for the year.

### Academic Honor Societies

- To qualify for National Honor Society (NHS), students must be enrolled as a 10th, 11th, or 12th grade student, have been enrolled at Socrates Prep for a minimum of one year, have a minimum 3.3 GPA, demonstrate good student citizenship, and be invited by the NHS Board.
- To qualify for National Junior Honor Society (NJHS), students must be enrolled as a 6th, 7th, or 8th grade student, have been enrolled at Socrates Prep for a minimum of one year, have a minimum 3.0 GPA, demonstrate good student citizenship, and be invited by the NJHS Board.

Members of Academic Honor Societies will be reviewed periodically to ensure that all membership requirements are being maintained. Membership may be suspended or withdrawn, depending on student academic and behavioral performance.

## Community Service

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Many college and university scholarship programs, such as Bright Futures, require community service participation. Socrates Preparatory School also believes participation in community service is important in the cultivation of responsible citizenry and in preparing our students to become leaders in our community.

Students are required to have a **minimum of 75 hours** of community service accumulated during high school years to qualify for graduation. The number of community service hours will be prorated for any students attending Socrates Preparatory School fewer than 4 years during high school. Students have the option of accumulating these hours in an approved community program or they can participate in one of the various community projects which Socrates Preparatory School organizes.

It is the **parent's and student's responsibility to keep track of earned community service hours** and to ensure that these hours are signed for and verified by qualifying community service organizations. It is further the responsibility of the parent and student to submit documentation of earned and verified community service hours to Socrates Preparatory School Student Services Specialist via email in a timely manner. [Community Service Tracking Log](#)

NOTE: It is a requirement of The National Honor Society that members have a minimum of 100 hours of community service to graduate with NHS alumni status. Scholarships such as Bright Futures and others may also require a minimum of 100 hours of community service to qualify.

## Student Government Association

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Another opportunity given to students at SocPrep to grow as leaders is through our SGA (Student Government Association). Each year in September, we hold a weeklong campaign and then elections for SGA Officers – President, Vice President, Secretary and Treasurer, as well as two representatives of our Foundations (Middle School) students. ALL students are encouraged to participate by attending meetings and getting involved in SGA initiatives.

SGA is responsible for giving a voice to the student body as well as promoting school spirit and a positive school culture. Some events that are sponsored by SGA are:

- Fall Dance (Homecoming)
- Trunk or Treat
- Student Holiday Party
- After School Valentine's Friendship Celebration
- Spirit Week
- Staff Appreciation
- High School Prom

## Academic Records Release

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Academic records – including transcripts – will be released only upon written (via email) request by the student and/or parent. [Records Release Form](#)

Please be advised that preparation of academic records may take 1 to 2 weeks and may be withheld if the student's financial account is in default.

# Technology and Digital Use Policy

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Socrates Preparatory School uses computers, computer software, the Internet and other electronic and digital platforms to support learning and to enhance instruction. Therefore, each student is REQUIRED to have a working laptop computer. The Internet allows our students to communicate with other students and professionals around the world, visit electronic libraries, research a variety of subjects, take online classes, and participate in special projects with students from all points on the globe. The use of computer software and networks allows students to experience learning from a technological standpoint. The objective is to promote educational excellence in school by facilitating resource sharing, innovation and high-tech communication. The use of technology will benefit all students as they prepare to enter an ever-increasingly technological industry and society.

While such wide-ranging access to the Internet provides great benefits, it also entails great responsibility on the behalf of all users in order to protect the integrity of the network and system for both Socrates Preparatory School and the individual students and teachers. The students are expected to follow all guidelines stated below, as well as verbal instructions of the faculty, and to demonstrate ethical behavior of the highest order in using computers, laptops, computer software, the Internet, and other electronics at the school.

## Acceptable Use of Electronics

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The purpose of the Internet is to facilitate communication in support of research and education by providing access to unique resources and the opportunity for collaborative work. Students MUST adhere to these guidelines in order to retain electronics privileges:

- The use of the student's email account and all Google Suite applications must only be in support of and consistent with the educational objectives of Socrates Preparatory School.
- Students may not share their personal electronic devices with anyone else or allow someone else to borrow or use in any way their laptop, tablets or phones.
- Transmission and accessing of any material in violation of Socrates Preparatory School's guidelines or any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, and private or commercial material.
- Use of and access to any and all types of Internet social networks (Discord, Facebook, Twitter, etc.), and video games are prohibited during school hours EXCEPT with teacher permission.
- Students may not, under any circumstance, tamper with or change the security and firewall settings installed by Socrates Preparatory School onto the school computers, laptops, Internet, and any other electronic devices.
- **Students may not, under any circumstances utilize a VPN or a cell phone "hot spot" to bypass the network security filters that are in place. Violating this rule could be cause for immediate suspension.**

# Network Etiquette

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Students **MUST** abide by the generally accepted rules of network etiquette. They include, but are not limited to, the following:

- Do not reveal personal address, phone numbers or other personal information for yourself, family, acquaintances, faculty or classmates.
- Be polite. Do not be abusive or disrespectful in messages, correspondence, or other transmissions.
- Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
- Do not engage in activities that are prohibited by Socrates Preparatory School or state or federal law.
- Do not assume that electronic mail or anything within the Google Suite of applications is private. Messages, group chats, or documents relating to, or in support of, illegal activities may be reported to the authorities and will result in consideration for expulsion from Socrates Preparatory School.
- Do not use or interact with the network in such a way that would disrupt the use of the network by other users.

# Cost of Network Services and Software

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- Socrates Preparatory School is not responsible for any charges related to fee-for-service access to online resource services incurred by students other than services and accounts agreed upon and approved by Socrates Preparatory School in the terms of this agreement.
- Socrates Preparatory School makes no warranties of any kind, either expressed or implied, for the services it is providing and will not be responsible for any damages suffered. This includes, but is not limited to:
  - loss of data resulting from delays, non-deliveries, or service interruptions caused by students' own negligence or otherwise
  - errors or omissions including any and all types of viruses.
- Use of any information obtained via the Internet is at each student's own risk. Socrates Preparatory School specifically denies any responsibility for the accuracy, and/or quality, and/or appropriateness of information obtained through Internet access.

# Internet and Network Security

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- Internet security and security on any computer system is a high priority, especially when the system involves many users.
- If the student identifies a security problem, the student must stop work immediately and notify the school Principal or available faculty that a security issue has been encountered. The student should not demonstrate the problem to other students and risk the problem being spread to other computers.
- Any attempt to access the Internet or school accounts as an administrator will result in the cancellation of user privileges and possible disciplinary actions as serious as consideration for expulsion.
- Any student identified as a security risk or having a history of problems including focus and distraction

with the Internet and/or computers, laptops, and/or other electronic devices may be denied privileges to those devices at any time.

- Parents are urged to install, maintain and monitor parental controls & internet security software on the student's laptop. Socrates Preparatory School specifically denies any responsibility for any and all harm and/or damages as a result of the parent's failure to protect the student's computer.

## Acceptable Use of Generative AI

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Generative AI Disclaimer (for: OpenAI, ChatGPT, Bard, Dall-E, Bing AI, etc.)

**Accuracy and Reliability:** While Generative AI strives to provide accurate and reliable information, it may occasionally generate responses that are incomplete, outdated, or inaccurate. Students should independently verify any information obtained from Generative AI and not solely rely upon it.

**Privacy and Security:** While efforts are made to protect student privacy and data security, Generative AI cannot guarantee the confidentiality of the information students share. Students must not share sensitive or personal information through the platform.

**Inappropriate Content:** Generative AI is designed to provide helpful and respectful responses. However, there is a possibility that it might generate content that is offensive, inappropriate, or objectionable. Socrates Prep is not responsible for such content and requires students to report any inappropriate and/or offensive responses.

**Limited Human Oversight:** While Generative AI is trained to follow ethical guidelines, it may sometimes generate content that is against these guidelines. Socrates Prep endeavors to maintain oversight but cannot guarantee that all responses will adhere to these standards.

**Educational Use Only:** Generative AI is intended for educational purposes and should not be used for any activities that violate Socrates Prep electronic or technology usage policies or any applicable laws and regulations.

## Electronic Vandalism/Negligence/Theft

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Vandalism is defined as any malicious attempt to harm or destroy hardware, software, network, data of other users, data of Socrates Preparatory School or the Internet. This includes, but is not limited to, the uploading or creation of computer viruses. Per this policy, the parent/guardian and student understand and assume the ethical and financial responsibilities of using technology. Vandalism, negligence or theft will result in the termination of computer, laptop, Internet and electronic privileges and may incur additional consequences including but not limited to:

- financial responsibility of equipment and accounts
- consideration for expulsion from Socrates Preparatory School

# Cell Phones

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At Socrates Preparatory School we believe that cell phones are a necessary part of daily communication and students will be using them for both social and professional purposes in their future. Therefore, we want our students to learn to use their phones in a responsible manner. We have established a policy where our high school students are allowed the privilege to utilize their phones for academic purposes during class and for social/personal purposes during lunch and non-class times. However, as they are given more freedom, they will also have more responsibility to demonstrate mature and appropriate cell phone conduct.

- Grades 1-8 no cell phones. If student must bring a cell phone to school, the phone must be turned OFF and given to an Administrator in the front office as they enter the building. The phone will be secured throughout the day and will be returned to the student at the end of the day.
- Grades 9-12 cell phone put away with ringer and vibration turned OFF.

All cell phones must be on silent/no vibrate and must not be connected to school WiFi.

Cell phones may NOT be used during the school day (8:00 am – 3:15 pm) except during class transitions and at lunchtime for students with cell phone privileges in Grades 9-12. Specific permission may be given by the teacher to use cell phones for academic purposes in the classroom, and students must abide by any rules established at that time by their teacher.

## **Consequences for Cell Phone Use Infractions:**

- Warning
- Take Phone for the period, (Report Liveschool)
- Take phone for the day, (Send email to parents)
- Take phone, give it to administrator, send email to parents to notify and pick up the phone, student loses phone privileges for the semester.
- If incident happens at the end of the semester, student loses phone privileges for the rest of the year.

School and teachers are not responsible for any loss of or damage to confiscated items.

# School Telephones

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No personal calls are allowed on the school telephones unless it is an emergency, and with permission from an Administrator. School telephones are for school business only. Students will not be called out of class to receive a phone call. If a parent needs to convey a message to a student, they may call the school. The Admin answering the phone will take the message and relay it to the student during the next class transition time.

# Photographing and Videotaping /Recording of Students

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Photographing and videotaping of students for educational and/or promotional purposes may occur during the school year, both during regularly scheduled classes and at other school events, field trips, competitions, etc. Unless otherwise informed by parents/guardians in writing, Socrates Preparatory School assumes that the school and its agents, employees and duly authorized representatives have permission to take photographs, motion pictures, video and/or audio tapes of students. It is also assumed, unless notice to the contrary is given, that consent is given to the publication, circulation and dissemination of said photographs, motion pictures, video or audio tapes or any duplication or facsimiles thereof for any purposes Socrates Preparatory School may deem proper, including, but not limited to, inclusion of student photo(s) in the annual school Yearbook. If you do NOT give permission for your student to be photographed, interviewed, videotaped, or for your student's pictures or work to be displayed on the Socrates Preparatory School website or on school social media sites, please notify the administration in writing.

# Appendix A – Behavioral Policy

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Socrates Preparatory School is committed to providing a safe and stress-free environment where students can learn and focus on academic and social achievement. Consequently, Socrates Preparatory School does not accept students with past and/or continued consistently disruptive behavioral issues. However, we realize that our students are still in the developmental stages of their behavioral and social growth. With that in mind, Socrates Preparatory School employs preemptive strategies and incorporates civic education as part of every learning opportunity in order to guide our students into making the best behavioral choices.

Socrates Preparatory School uses the platform LiveSchool to encourage positive student behavior and responsibility. Students earn a weekly “paycheck”, and with that as their starting point, they can add bonus/celebration points or pay “fines” to borrow community resources (for items they are expected to bring from home each day) or for off-task behaviors. This system is based on the acronym **RAMS**:

## **R – Respectful and Responsible**

- They are being encouraged to be prepared for class, respect self, others, and school, attendance/tardiness, accepting of all, speaking kindly of others.

## **A – Academically Accountable**

- They are being encouraged to complete homework, hand in assignments on time, show grit, manage time wisely, and be organized.

## **M – Mindfulness**

- They are being encouraged to have awareness of words and actions, stay focused, show positive attitudes, demonstrate kindness, and to THINK (truthful, helpful, inspiring, necessary, kind) before speaking.

## **S – Socratic Participation**

- They are being encouraged to engage as a learner, be inquisitive, have civic responsibility, keep an open mind, exhibit leadership, act as a mentor, and be collaborative.

**Resource Costs:** (Students will use points to pay for non-community items they need throughout the week if they forget to bring them from home):

- Battery pack – 50
- School computer – 50
- Headphones – 50
- Water cup – 25 (Foundations and Prep Only)

**Celebration Points:** (Additionally, they can earn points for):



- Being a Classroom Helper – 50
- Exceeds Expectations – 50
- Faculty Commendation – 250
- RAMS points – 50 points each letter
- Student Peer Commendation – 150 points

If a teacher takes points away or gives celebration points, they must include a message to explain. The student, their parents and the other teachers will all be able to see and monitor these comments. As students accumulate points, they are able to “spend” them in the school store on snack items, small toys, homework passes, etc.

Set up and login information for LiveSchool will be sent home with your student at the beginning of the year.

In addition to losing LiveSchool points, in the case of moderate behavioral incidents such as those listed in Level I Student Behavior, Socrates Preparatory School will enact the consequences listed in Level I Consequences. Socrates Preparatory School will view a 3rd incident as blatant disregard of its behavioral policy. Such behavior is detrimental to the success of the other students and negatively impacts the Socrates Preparatory School teachers, administrators and staff who are working hard and focused on academic achievement and ongoing student progress, and may result in suspension and/or consideration of expulsion.

## Level I Behavioral Infractions

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### Student Behavioral Infractions – Level I

- Inappropriate language
- Being disrespectful to peers or to any school adult
- Unwelcome physical contact and/or “roughhousing”
- Disobeying administrators, teachers, staff, interns, volunteers, and chaperones
- Defiance and refusal to work
- Disruptive behavior
- Plagiarism
  - In addition to associated consequences, students caught plagiarizing will receive a zero for the assigned work.
- Breaching the dress code
- Skipping or leaving class without permission
- Violating the technology policy

## Consequences for Level 1 Behavioral Infractions

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- 1st incident: Verbal warning (contacting parent/guardian at teacher discretion)

- 2nd incident: Notify Principal & parent/guardian through email
- 3rd incident: Referral to Principal, conduct report entered in Educate, which is sent to and shared with parent/guardian
- Should a 4th incident occur, the student will be sent home and suspended for a period of time at the discretion of Administration. Incident will also be recorded in Educate. The student's file may be referred to the school Admissions Council for reconsideration of his/her placement at the school. Depending on the severity and repetition of the behavior, the student may face expulsion.

## **Level II – ZERO TOLERANCE POLICY**

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### **Student Behavioral Infractions – Level II**

- Serious verbal threats against administrators, teachers, staff, interns, volunteers, guests, parents and students
- Endangering the lives of administrators, teachers, staff, interns, volunteers, guests, parents and students
- Physical and/or verbal assault and/or outbursts against administrators, teachers, staff, interns, volunteers, guests, parents and students
- Possession or use of drugs, cigarettes, alcohol and/or illegal substances including tobacco, vaping products and/or associated paraphernalia (see “Substance Abuse” below as well)
- Act of Smoking/Vaping/Paraphernalia
- Sexual misconduct such as assault and/or harassment
- Possession of firearms, weapons, explosives and/or explosive substances
- Intentional property damage
- Bullying, hate-motivated acts, verbal harassment, online bullying
- Leaving school grounds without permission
- Theft and/or burglary
- Serious technology violation
- Any act considered by Administration to be a serious breach of Socrates Preparatory School's Code of Conduct or any act that is considered by the Administration as threatening to the safety and security of the school.

## **Consequences for Level II Behavioral Infractions**

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Any student found to have violated this policy may be subject to appropriate disciplinary action as determined by the Socrates Preparatory School Administration. Disciplinary action may include one or more of the following:

- temporary removal from the classroom
- loss of privileges
- detention

- counseling
- parent conference
- suspension
- expulsion
- notification to appropriate local, state, or federal authorities.

The disciplinary action may be unique to the individual incident and may vary in method and severity based on the principal's discretion.

## **Substance Use / Abuse**

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### **Substance Abuse**

Socrates Preparatory School is committed to a substance-free environment. This commitment may, under some circumstances, prompt a need for:

- Unannounced drug sweep (with probable cause and under the guide of local authorities)

# Appendix B – Attendance Policy

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Socrates Preparatory School strives to create a student-centered environment of exploration and education through a combination of traditional Socratic teaching with modern technology-based instructional methods. The curriculum at Socrates Preparatory School is infused with hands-on projects, discussions, group work, and field trips; hence, failure to adequately participate hinders the experiential learning process. While it is important that students complete any missed assignments, it is also important to realize that excessive absenteeism or tardiness lessens student participation and negatively impacts the educational experience both for the absent student and for their classmates.

It is essential that parents and students understand and abide by the Attendance Policy of Socrates Preparatory School in order to minimize the negative impact of absenteeism and tardiness on the learning process. It is imperative that parents closely monitor the status of student absences.

It is at the discretion of the principal to determine if an absence is excused or unexcused. Upon returning to school after any absence, the student must present a written explanation to the office within a timely manner.

Socrates Preparatory School abides by the following Florida State law regarding student attendance and instructional hours:

## **6A-1.09512 Equivalent Minimum School Term for Compulsory Attendance Purposes.**

Any child of compulsory school attendance age, who is enrolled in a non-public school pursuant to section 1002.42, F.S., shall be deemed to be in compliance with the compulsory attendance requirements of section 1003.21(1)(a), F.S., provided the child maintains regular attendance during the entire school term of either: (1) One hundred eighty (180) actual school days determined as prescribed by section 1011.60(2), F.S., or (2) A minimum of one hundred seventy (170) actual school days and the hourly equivalent of one hundred eighty (180) actual school days, determined as prescribed below:

- (a) Kindergarten: Five hundred forty (540) net instructional hours.
- (b) Grades 1-3: Seven hundred twenty (720) net instructional hours.
- © Grades 4-12: Nine hundred (900) net instructional hours.

Rulemaking Authority 1001.02, 1011.60(2) FS. Law Implemented 1002.42, 1003.21, 1011.60 FS.

History—New 4-21-80, Formerly 6A-1.9512.

## Excused Absences

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Absences are excused only if they are due to any of the following circumstances:

- Illness, including Mental Health
- A written excuse from a doctor is required for absences exceeding 3 days in a row.
- Imminent Doctor's appointment
- We urge parents/guardians to schedule doctor appointments outside of school hours whenever possible.
  - A written doctor's excuse is required.

- Approved academic appointment
- Tragedy in the family
- Religious observation
- Dire unforeseen circumstances

If the absence is excused, any participation grade scheduled on the excused absence day will be forgiven. However, students will be responsible for completing assigned work and abiding by deadlines set for all academic work on those days.

## Unexcused Absences

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**Parents/guardians will be contacted.**

Students will initially receive a grade of “0” for any participation grade scheduled on the unexcused absence day(s). However, at the teacher’s discretion and if possible, students will be allowed to make up these participation grades. Students will also be responsible for completing assigned work and abiding by deadlines set for all academic work on those days. It is at the discretion of the teacher to determine whether full credit can be attained on a missed assignment due to an unexcused absence. In some circumstances when assignments are late, only partial credit may be given.

Excessive unexcused absences will result in disciplinary consequences and academic review.

## Scheduled (Pre-Arranged) Absences

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At Socrates Preparatory School, we realize there can occasionally be family functions or other social obligations which may arise outside of the time off scheduled in the school calendar. If such an obligation arises, the parents/guardians must provide a written notification to Socrates Preparatory School when the student is going to be absent for more than two (2) days in a row. It is then at the discretion of the principal to determine if the absence will be deemed excused or unexcused. Multiple factors may be considered in determining if the absence is excused including, but not limited to:

- Reason for the absence
- Length of time off requested
- Overall academic performance of the student
- Anticipated impact of missed class time on the student
- Amount of time already missed in the quarter or semester
- Assignments, testing, etc. which will be missed

Scheduled absences (even if deemed excused) have a negative impact on a student’s educational experience and should be avoided whenever possible. As with other absences, any missed work must be completed either before the missed days or upon return to school.

# Tardiness

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Punctuality fosters courtesy, communication, and effective use of time. Students who are habitually late cause interruption and impede learning for all students. In order to instill a sense of responsibility and to develop proper work habits, Socrates Preparatory School holds students accountable for being on time to school, classes and special events. Students must be in their classroom by 8:15 am. Students who arrive after 8:15 am must report to the Administration Office. Unwarranted tardiness to class is unacceptable and may be categorized as unexcused absences.

## **Excused versus Unexcused “Tardies”**

“Tardies” are excused only if they are due to any of the following circumstances:

- Illness
- Dire unforeseen circumstances
- Health appointments – with note from practitioner turned into office
- Academic appointments

A written or emailed excuse from the parent/guardian is required for each “tardy” the same day that the student is tardy. If a written excuse is not provided by the next day, then the “tardy” becomes unexcused. If a “tardy” is deemed excused, students will be forgiven from any participation grade during that portion of class; however, students will still be responsible for completing assignments and abiding by deadlines set for all academic work (as described above for absences).

# Post-Pandemic Addendum – Face-to-Face and Remote Access Attendance Policy

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## **Attendance**

- Socrates Prep has amended the traditional daily attendance policy to account for pandemic ramifications. Students who are attending Face-to-Face or through temporary Remote Access will have their attendance monitored daily through a digital platform. Attendance will be reviewed daily by school administration to generate overall school attendance data. The following addendum to our school attendance policy is to account for the monitoring of student attendance with variation to our operation as post-pandemic ramifications continue.
- The remote access option is available to our students this year who are in quarantine, sick, other dire emergencies, and/or going through mental health challenges. Currently, remote access is not available for students in the Discovery program. Having access to instruction during any period of time guarantees that our students are not left behind due to unintended reasons for why they are not on campus. Students on scholarships will only have these options available to them following guidance from one or more of the following: CDC, The Florida Health Department, The Florida Department of Education, Student Health Physicians, and Mental Health Therapist (Based on each

student's needs).

### Attendance Addendum

- The purpose of this addendum is to maintain attendance required by the State of Florida, as stated in the school attendance policy referring to **6A-1.09512 Equivalent Minimum School Term for Compulsory Attendance Purposes**. The post-pandemic attendance is multifaceted to capture the academic engagement and academic achievement goals for our students while taking into account the best practices for on campus and remote access and accounting for recommended screen time by the American Academy of Child and Adolescent Psychiatry vs. off screen student academic engagement.

[https://www.aacap.org/AACAP/Families\\_and\\_Youth/Facts\\_for\\_Families/FFF-Guide/Children-And-Watching-TV-054.aspx](https://www.aacap.org/AACAP/Families_and_Youth/Facts_for_Families/FFF-Guide/Children-And-Watching-TV-054.aspx)

- Daily attendance is multifaceted, which refers to using more than one measure to capture student attendance, engagement and achievement on campus and through remote access. Teachers check in with students throughout the day. Attendance is monitored at multiple administrative levels. Parents are contacted to provide reasons for when students are unable to attend, especially in case of illness, connectivity, mental health, dire emergency, and technical difficulty to determine the excusability of the absence. Excusability will depend on the same factors listed in our general school attendance policy, with an added component for COVID related illnesses and quarantines, internet connectivity and mental health. Parent notes will be accepted for 10 excused absences. Socrates Prep will monitor excessive COVID related illnesses and quarantines, internet connectivity and mental health absences to ensure that there is no abuse of privileges for students who are attending during remote access days for reasons approved by administration. Attendance is then recorded on TADSEducate using the following data points:
  1. Classroom Attendance
  2. Tracking of satisfactorily completed assignments and other tasks. This tracking is recorded on LMS platforms to which administrators, students, and parents have access.
- Mentoring and Student Success classes for Face-to-Face and Remote Access target checking with students on social, emotional, and academic needs, and help students schedule a healthy, well-balanced daily regimen. These efforts help to retrieve engagement data and ensure that students have the support they need to engage in learning activities, and the resources in order to optimize this learning environment and mitigate learning loss.

# Appendix C – Bell Schedules

## Discovery Daily Schedule – Grades 1 through 5

8:00 – 8:15	Arrival / Planners
8:15 – 9:15	Reading and Spelling (4-5) Math (1-3)
9:15 – 9:50	Snack (1-3) Grammar and Writing (4-5)
9:55 – 10:30	Snack (4-5) Reading and Spelling (1-3)
10:30 – 11:30	Grammar and Writing (1-3) Math (4-5)
11:30 – 12:30	Lunch / Recess
12:30 – 1:15	Science M-W Social Studies Th-F
1:15 – 2:00	World Cultures MWF ELA Lab TTh
2:00 – 2:30	Social Thinking MT Socratic Circle Th Digital Portfolios F
2:30 – 3:00	Music and Movement MF Art TTh
3:00 – 3:15	Clean up / Prepare for Dismissal
3:15 – 3:30	Dismissal (2:15 on Wednesdays)

## Foundations and Preparatory Daily Schedule – Grades 6 through 12

8:00 – 8:15	Arrival
8:15 – 9:00	Micron 1
9:05 – 9:50	Micron 2
9:55 – 10:40	Micron 3
10:45 – 11:30	Micron 4
11:35 – 12:20	Lunch / Recess
12:25 – 1:20	Block 1
1:25 – 2:20	Block 2
1:25 – 2:15	W Mentoring CoLab
2:15 – 2:30	W Dismissal
2:25 – 3:15	Block 3
3:15 – 3:30	MTThF Dismissal



# Acceptance Form

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By accepting enrollment at Socrates Preparatory School, students and their parents/guardians consent to and authorize all reasonable action on the part of school authorities to enforce all policies and rules contained in this document including:

- the discipline and student behavior policy
- the computer, laptop, Internet, cell phone and other electronics policy
- the dress code policy
- the attendance policy

All registered students are bound by the policies of this handbook as agreed to by receipt of parental signature upon registration/enrollment through TADS. Issues not specifically covered in this handbook will be handled at the discretion of the Administration. In addition, Socrates Preparatory School reserves the right to amend and/or supplement the policies detailed in this handbook at any time. If changes to the policy are enacted, parents/guardians and students will be notified and provided with an Addendum explaining the changes and additional signatures will be obtained as needed.

Also included in this acceptance are:

- Appendix A – Behavioral Policy
- Appendix B – Absences and Tardiness Policy
- Appendix C – Bell Schedule

Student Name (Print): \_\_\_\_\_

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Student Signature and Date

Parent/Guardian Name (Print): \_\_\_\_\_

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Parent/Guardian Signature and Date